MCA Board Meeting

Wednesday, March 16, 2022

Via Zoom

7:00 pm.

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| **Board Members** | |
| **Executive Committee 2021-2022** | |
| 1. \*PRESIDENT (2021-2022) | Sara Pula |
| 1. \*Past President (2019-2020) | Carol ZA McGinnis |
| 1. \*President-Elect (2021 -2022) | Pat Dudley |
| 1. \*Secretary | Danielle LaSure Bryant |
| 1. \*Secretary-Elect | Leslie Holley |
| 1. \*Treasurer | Irene Burks |
| 1. \* Treasurer-Elect | Rebekah Cole |
| 1. \*Member-at-Large |  |
| 1. Executive Director | Cathie Eaton |
| **Divisions 2021-2022** | |
| 1. \*MACES PRESIDENT | Marybeth Heather |
| 1. \*MASERVIC PRESIDENT | Marilyn Spenadel |
| 1. \*MAMCD PRESIDENT | Ricardo Phipps |
| 1. \*MCDA PRESIDENT | Natasha OrtizFortier |
| 1. \*MAMCFC PRESIDENT | Deborah Allen |
| 1. \*SAIGE-MD PRESIDENT (formerly: MALGBTIC) | Call Trevenen |
| 1. \*MCSJ PRESIDENT | Kizzy Pittrell |
| **Committees 2021-2022** |  |
| 1. MCA Emerging Leader Chair/Co-Chair | Marja Humphrey  Mark Bolden |
| 1. Emerging Leader |  |
| 1. Emerging Leader |  |
| 1. Emerging Leader |  |
| 1. Advocacy Chair | Roni White |
| 1. Human Rights Chair | Michael McGee |
| 1. Awards Chair |  |
| 1. By-Laws Chair |  |
| 1. Credentialing Chair | Maya Georgieva |
| 1. Newsletter Chair | Michelle Schoonmaker |
| 1. Program Planning Chairs | Cheryl Fisher  Donnette Deigh |
| 1. Public Relations Chair | Annyck Hamez  Mala Hosmane |
| 1. Registrar Chair | Cathie Eaton |
| 1. Membership Chairs | Atiya Smith |
| 1. IT Webmaster (Virtual Assistant) | Lisa Oliver |
| 1. [[1]](#footnote-1)Archives | Mala Hosmane |
| 1. Professional Networking | Marybeth Heather |
| 1. MSCA Liaison |  |
| 1. LCPC-M Liaison | Danielle LaSure Bryant |

**AGENDA**

Quorum: Y/N \* indicates voting members N 6 members need 8

Approval of Today’s Agenda:

Approval of January 2022 and February 2022 Minutes:

Unfinished Business:

* + - * Voting for open board positions (2022-2023)
* MCA 65th anniversary annual conference—proposals due by March 31, 2022

New Business:

* Virtual assistant resignation—Lisa Oliver
  + a huge thanks to Lisa for her involvement. Sara publicly appalled her

**MCA State Divisions**

Division Updates

1. MACES (Marybeth) – Will be calling for leadership vacancies soon.

2. MASERVIC (Marilyn) – SOS Workshop on Friday, March 25 at Shady Grove. Trying to drive individuals to attend. It’s a one-day event. So far, 5 presenters are registered and 5 attendees. Would like to see more attendees to hold the event. Sara will meet with Maryuilym to deterine

3. MAMCD (Ricardo) – Met last week. Finalizing plans for Spring workshop in April. It will be virtual[. They are looking for 2 more presenters. Atiya is working on a research and scholarship group within the division. Some continued concerns with funding. The division treasurer has reached out to MCA board for clarity about some discrepencies. An audit is being requested.

4. SAIGE-MD (Call) – More presenters are needed for Spring Conference on May 14(virtual) and May.

5. MCSJ (Kizzy) – see email

6. MAMCFC (Deborah) – no report

7. MCDA (Natasha) – Karol reported on the conference on April 28. The guest speaker will be presenting on salary negotiations. Other presenters were identified as well including Dr. Lee Richmond. Keynote is Dr. Sharon Gibbons who is the national president for the National Career Development Association. Karol reported the President-elect resigned from the division recently. Karol reached out for member engagement.

**MCA Standing Committees**

1. Emerging Leaders (Marja/Mark) –

2. Membership (Atiya) – Spring conference is March 20-21 in Cambridge, MD. Atiya met with Cathie. Membership drive yielded an increase in membership. The campaign will be extended

3. Program Planning (Cheryl/Donnette) – Had first official meeting. Proposals are coming in steadily. The conference will be virtual.

4. Registrar (Cathie) – Cathie stated she has put together about 25 events. Needs more MCA events to support the divisions. Cathie requested an EL or help with doing the tasks.

5. Credentialing (Maya)-

6. Awards ( ) – Sara is working on ordering the awards from the conference

7. Newsletter (Michelle S) –Next deadline is April 15 for the May edition. Soliciting for content

8. Public Relations/Social Media (Annyck) – see email

9. Advocacy (Roni/Brandon) –

10. Human Rights (Michael McGee) –

11. Bylaws () –

12. IT Webmaster – (Lisa Oliver – Virtual Assistant) – Lisa sent out links to the MCA Dropbox. In the division, there are folder for documents for 2021-2022 and a folder for historical documents, if needed. It will be easy to reassign access to the folder when positions transition. Not many adjustments have been made to the website at this time.

13. Archives (Mala) –

14. Professional Networking (Marybeth) **–** Events going well and on-going interest in Couragious Conversations. Mre job postings and resources have been posted as well.

15. MSCA Liaison () -

16. LCPC-M Liaison (Danielle) -

**MCA Executive Committee**

Officer’s Reports:

1. President’s Report (Sara) -

* + - * New Division Task Force
        + Members: Pat Dudley, Nicole Frey, Courtney Borsuk, Kerri McCullough, Jenise Bryce, Lisa Connors, Crystal Summers, Gabby Shirdon

Future meetings:

* + Feb, 24, March 10, March 24
  + Survey of members to be distributed
  + **Courageous Conversations launch**
    - **March 18, April 22, May 20**
    - **Friday, March 18 2-3pm/Topic: Ukraine**

2. President-Elect’s Report (Pat) –

3. Past President’s Report (Carol) – Sara spoke Voting is on-going until March 30. Nine submission for the conference so far.

4. Treasurer’s Report (Irene) – The old account has been officially closed and monies transferred to new accounts. Conference costs 9287.05 income: 17258 net profit close to $10,000.

5. Treasurer-Elect (Rebekah Cole) -

6. Secretary’s Report (Danielle) –

7. Secretary-Elect (Leslie) –

8. Member-at-Large’s Report (Cynthia) –

9. Executive Director’s Report (Cathie) - Southern region quarterly meeting on April 6 TBD time. It will be a hybrid meeting. MCA minutes from June, August, Sept, and Oct. need to be approved and/or posted to the website. Irene may have done December. Asked how we are tracking referrals for membership drive? Engagement letter is ready to be signed, however, the cost has increased from the original quote. We can either hire a part time bookkeeper to go with the accounting firm. Solicit bids for a virtual assistant is needed as Lisa is resigning from the position. Sara asked if we could advertise for the part time position pending a salary review. Karol suggested looking at OneNet as a resource for wage determination. The audit was received from one of the divisions. Collaborated for upcoming MCA Conference. Supported Advocacy Day. Presented workshop on How to attend a conference on a budget.” Will be presenting workshop to Bowie State as well. Working on updating SOP manual and looking for an EL to assist.

Karol raised the issue of recording workshops. Cathie discussed the limitations of recording within NBCC guidelines. Only pre-recorded seminars are accepted. Sara raised the concern of having to recreate surveys for the workshop. MCA may need to look into getting Survey Monkey as a platform to capture metrics.

Cheryl advocated for MCA to have a presence at the ACA conference for members that will be sponsored by Alliant University.

Sara closed the meeting at 8:09pm

Future Board Meetings:

**(16th of each month)**

**Wednesday, February 16th, 2022 @ 7:00 p.m.**

**Wednesday, March 16, 2022**

***April 19 (16th is a Saturday)***

**Monday, May 16, 2022**

**Thursday, June 16, 2022**

1. [↑](#footnote-ref-1)