MCA January 29, 2016 Board Meeting
7-9 PM
Zoom Meeting

1) **Roll Call (Cathie)** Christian, Karol, Marsha, Sarah G., Lenese, Michelle S., LaNail, Tony, Janelle, Carol M., Michelle W., Marybeth, and Cathie (15 listed on call, Stephanie and Sarah P last minute conflicts)
2) **Approval of Agenda (Christian/Cathie)** Cathie offered motion, seconded by LaNail, approved unanimously
3) **Approval of Previous Minutes (Christian/Cathie)** Postponed by Christian to be done via email at a later date

MCA Executive Committee

4) **President's Report (Christian)** We are at the halfway point and many things are happening with MCA! We have a credentialing committee and Bylaws committee that is gearing up for a great year. Our leadership base is growing as we look to nominations committee for next year and events by our divisions for FY17.
5) **Treasurer's Report (LaNail)—**Friendly reminder to submit all requests for reimbursement by the 14th of the month. The new system is working well. Our next conference is MCDA and we are working on our online payment account for those who want to register online.
6) **Executive Director's Report (Marsha)**— 1) Annual Conference will be a 3-day event and a link to the hotel reservation will be completed soon. Save the Date forms and Call for Proposals will be coming soon. 2) MCA will once again be co-hosting a networking social with NECA and Johns Hopkins University at the ACA Conference in San Francisco, on Thursday, March 16 from 6-8pm, room TBD. 3) Need to update contact information for NBCC, LaNail indicated that was taken care of 4) Request for Michelle W. to offer support for setting up CEs for other conferences, Michelle requested that dates be given ASAP to set up protocols to avoid last minute difficulties and stressing need to sign in/out of each session at Conference 5) Call for Nominations! If you are interested in a position for next year, or know someone you want to nominate, kindly let us know!
7) **Past-President's Report (Stephanie)**—Nominations: will have a final slate by mid-late Feb as scheduled, she will finalize with Christian and present to the board next month.
8) **President-Elect's Report (Karol)—**Working on timeline for our annual Conference, adding spread sheet to help with organization of tasks. Lenese asked for clarification of responsibilities regarding SOP manual. "Front End"

versus "Back End" duties. There will need to be more volunteers at the conference to be in charge of the sign in/out sheets for each session. Can we utilize more student volunteers and design a system like ACA for discounted rates in exchange for 4 hours of work? Also Advocacy Day update: training will be held Thursday Feb 2 to prepare our group for Advocacy Day! Please consider joining us!

9) **Member-at-Large's Report (Sarah Gilden)—**No updates at this time

Additional Agenda Items

10) **Logo Contest (Cathie)—**6 entries, working on condensing into one sheet to send out to MCA membership to vote, and have Exec Committee make final selection

11) **Insurance for MCA Members (Cathie)**—no updates yet, will work on for next month

12) **Kaiser Health Care benefit for MCA Members—see above**

13) **Task Force on Licensure Information—**Sara P. brought to our attention that the increases in fees for licensure may be something to address as task forces are short-term focused to trouble shoot an issue.

MCA Standing Committees Reports

14) **Newsletter (Michelle S)—**next newsletter should be ready by next Tuesday. Next Deadline around mid-April for next newsletter. We need more submissions!

15) **Public Relations (Marybeth)—** Our online presence on FaceBook is up 200%, please continue to like our FB Page! Question about Twitter—not really active, will add hashtag for Advocacy Day and if pictures are sent we can post to FB, unfortunately won't be able to attend.

16) **Membership (Nick)—** No report—Marsha is handing out membership materials at Bowie State and other venues when she gives presentations. Save the Date Post Cards for conference still available, Cathie can deliver to whomever needs/wants them

17) **Advocacy (Janelle)—** Moving forward, very exciting! We have our mission statement and Our talking points: that licensed clinical counselors can diagnose and treat MI, prevented from providing services for Medicare recipients or documenting accommodations for college students

18) **Technology (Jose/Marilyn)—**Marilyn is recovering from surgery but is happy to work on website. Waiting on flow chart and what updated info to put on.

19) **Bylaws (Missy Wheeler) –** unavailable; committee is working on creating timeline to annually review by-laws.

20) **CE/Credentialing (Michelle W)** Need dates ASAP in order to prepare documents needed for credentialing and to make sure SOP is followed. If you have events scheduled this year, please let Michelle or Genardra know ASAP. Turn around time will vary depending on lead-time to scheduled event.

21)   Program Planning (Lenese/Sarah V) No updates, working on timelines for 50ᵗʰ celebration; MCDA and MACES will need assistance with program planning

22)   Emerging Leaders and Graduate Student (Sara P.)— Need to know next cycle/deadline for applications for 2017-2018 Emerging Leaders Program?

23)   Awards (Maya)— no updates

MCA State Divisions

Division Updates

a) MAMCD (Sherritta)—not available

b) MACES (Ajita)— not available, tech issues---April 7&8 Conference on TeleHelp

c) MASERVIC (Lisa)— not available

d) MCDA (Ronda)—not available

g) MAMFC (Vacant)—no report

h) MALGBTIC (Tony) 1) Raffle at the last conference was a hit, so planning to do that again to increase membership 2) Will hold a small conference and will join with ACA's Illuminate Conference June 8-10 in DC 3) Helping MAMCD and collaborating with Dr. Stills 5) Hosting a movie night before Illuminate Conference

19) Announcement of Next Board Meeting—
February 26, 2017, 7-9 PM via Zoom

8:01pm Tony moved for adjournment, Marsha seconded; passed unanimously.

20) Board Meeting Adjournment