

Maryland Association of Counseling and Development Board Meeting Draft Agenda Saturday, September 29, 2009

Present: Pilar Hernandez, MACD President, Terri McShain, MACD Secretary, Marilyn Maze, MACD Webmaster, Jack Jenkins, Division President, Janet Glover, Event Registrar, Vivian Lee, MACD President Elect, Gabrielle Perski, CEU Chair, and Janet Glover, our Public Relations Chair. New member joining us is Steven Carroll, of Georgetown Prep.

Board Meeting

Called To Order: 9:40 am

Introductions: Members reintroduced themselves and minutes were approved from previous meeting (June 11, 2009 Retreat).

Part I: Workshops and Conferences Updates:

Counseling Arab Americans – Bowie State University, Saturday, November 21, 2009
All final details confirmed. See website. All stakeholders disseminated information. Registration confirmed for 8:30 am. Registration is through the MACD website. Fees for presenters confirmed: Alan will provide \$500 through Hopkins. We will provide funding for Ben Beitin travel and lodging from New Jersey, (approximately \$300). Greg will be reimbursed \$200 and Salma \$300. As a note, last year's presenters presented for free, and we paid for travel and lodging.

College Readiness Conference – University of Maryland, College Park, Saturday, December 12, 2009 with Vivian Lee, National Office of School Advocacy for the College Board. Flyer is currently on the MACD website, and registration is open. Fees established by the Board and posted to public.

Working with Clients with Addictions: Traditional and Non-Traditional Addictions
Loyola University, March 5, 2009. Details are to be established at upcoming meeting.

Annual Conference: Mental Health and the Recession: Implications for Families and Children. Discussion ensued regarding budget constraints, advocacy, keynote speaker location and fees. To be continued at upcoming meeting.

Part II: Identity of MACD

Discussion encompassed the need for MACD to create an identity and a strategic plan. Pilar, Elizabeth and Vivian discussed this vision, and aspects were shared with all stakeholders to include the need for a mission statement, vision, data analysis, societal

issues, strength and need assessment, and relevancy to the state of MD. Emphasis was placed on training, supervision, articulation between schools and faculties. Pilar tabled conversation and will send something to the Board so that we may work on this over the next few years.

Part III: Budget

Marilyn provided tentative budget based on last year's budget.

Part IV: ACA Conference Planning

MACD leadership representation is important at National ACA Conference. MACD wants to sponsor emerging leaders. We are considered members of the Southern Region, which is a very large and active constituent. Given that Lynn Linde is our ACA President, we are eager to represent the state of Maryland in national initiatives. This may involve co-hosting a reception, sponsoring a break-out session, and creating a poster event.

Motion 1: We will fund four members at \$400 to utilize for the ACA Conference, in reciprocation, develop resources for the MACD annual conference. Terri made motion, Vivian seconded.

Motion 2: Board requested to move \$350 from Board Food to Travel and finalize/accept budget for the 2009-2010 fiscal year. Marilyn made motion, Pilar seconded.

With these changes, the approved budget for this fiscal year is:

Budget for 2009-2010 fiscal year

Income

November Conference	\$2500
May Conference	\$6500
Membership Dues	\$3700
Miscellaneous	?
(additional income from advertising and other sources is possible, but negligible)	

Total	\$12,700

Expenses

Accounting	\$3820
Travel	\$2750
(includes ACA, Southern Region, and miscellaneous)	
ACA Scholarships (4 at \$400)	\$1600
Speakers/Catering	\$2000
(includes Nov Conf and May Conf)	
Food	\$ 0
Insurance	\$ 500

Printing/Supplies	\$ 250
MemberClicks Website	\$1800

Total	\$12,720

Next Meeting:

Phone Conference: December 3, 2009 at 12 noon . Pilar has sent directions to all Board members to access conference call. Purpose: Follow-up on Arab American Conference and plan for future conferences.