



MCA Board Meeting
Zoom 730-9pm

Board Members	
1) *PRESIDENT (18-19)	Catherine “Cathie” Eaton-Regrets
2) *Past President (17-18)	Karol Taylor
3) *President-Elect	Ajita Robinson
4) *Executive Director	OPEN
5) *Secretary (17-19)	Janelle Bettis
6) *Secretary-Elec	Melissa Wheeler “Missy”
7) *Treasurer (16-18)	Shannon Kakkar- Regrets
8) *Treasurer- Elect	OPEN
9) *Member-at-Large	OPEN
Divisions	
10) *MACES PRESIDENT (2018-2019)	Sara Pula/
11) *MASERVIC PRESIDENT (2018-2019)	Carol McGinnis- Sick
12) MAMCD PRESIDENT (18-19)	Michelle Chaney- Regrets
13) *MCDA PRESIDENT (18-19)	Ebony Tara- Regrets
14) *MAMFC PRESIDENT (18-19)	Vanessa/Miranda
15) MALGBTIC PRESIDENT	Lia Bostian/ Sergio
16) MCSJ President (18-19)	Chioma Anah- Regrets
17) Committees	
18) *MCA Emerging Leader Chair (18-19)	Don Trahan
19) Emerging Leader (18-19)	Kenya- Regrets
20) Emerging Leader (18-19)	Annyck- Regrets
21) Emerging Leader (18-19)	Keith - Regrets
22) Walden Intern	Grace Abraham Lewis
23) *Advocacy Chair (18-19)	Janice Toothman- Sick

24) Awards Chair (18-19)	
25)	
26) ByLaws Chair (18-19)	Carol McGinnis - Regrets
27)	Daniel Fleshner- Regrets
Credentialing Chair (18-19) Perri Hooper	
28) Newsletter Chair (18-19)	Michelle Schoonmaker
29) Program Planning Chair (18-19)	Eunice Humphrey- Regrets
30) *Public Relations (18-19)	Carolyn Owens- Regrets
31) *Registrar Chair (18-19)	Marilyn R- Regrets
32) *IT Webmaster(18-19)	OPEN please use Lisa Oliver (Virtual assistant)
33) ⁱ Archives (18-19)	OPEN
34) MSCA Liaison	Ileana Gonzalez- Regrets
35) LCPC-M Liaison	OPEN

Quorum: Y/N

Meeting called to order by Ajita R. at 7:33pm

Approval of Today's Agenda: Motion made by Janelle B. to approve today's agenda, seconded by Sara P.; **Motion Approved**

Approval of Past Meeting (Aug and Sept) Minutes:

Old Business:

- SOP for setting up Workshops/Conferences
 - o Two different types of SOP have been developed, reach out to Janelle to see both (conference and simple workshop event)

New Business:

- Conference Timeline Planning for next year- tabled for January
 - o searching for a new chair and committee members
- SWOT analysis (show on screen) - tabled for January
 - o Review together
 - o Any additional thoughts or feedback not listed?
- Member Engagement- tabled for January
 - o Ajita R. wants to reach out to practitioners to obtain an increase in membership.
 - o Missy W. will cross list MCA membership list with ACA membership list to identify gaps in membership.
 - o

MCA Executive Committee

Officer's Reports:

1. President Report (Cathie)

- a. Overall, MCA Annual Conference went very smoothly however after expenses we MCA no longer has extended reserves and we will need to be very conservative in our spending. Cathie E. is requesting that each board member volunteer to present a workshop for MCA (virtually or in person) between Jan and July. We have completed SOP for workshops for Divisions to make creation of events easier.
- b. Special thanks to Dr. Eunice Humphrey, Marilyn Raedeke, Perri Hooper, and all our Board Members that assisted with the conference.
- c. MCA is looking for more fundraising ideas! Please contact Cathie E. with your ideas for workshops and fundraising.
- d. Mid-year reviews of each committee and division will begin in January.
- e. In January, MCA will expand its search of candidates for open positions, including an Executive Director, Member-at-Large, Marketing/E-Blast Coordinator, Conference Chair, and Advocacy Chair. Additionally, we are looking for more committee members for ByLaws, Membership, Advocacy, Conference Planning, and Credentialing. Please send Cathie nominations (self and other) if interested in any position. If you are interested in nominating a person for board positions of Treasurer-Elect, Secretary-Elect, or President-Elect, please contact Karol Taylor.
- f. The annual Advocacy Day will be on Feb 7 in Annapolis. Please see details on our website to request an appointment to meet with your representative on that day.
- g. Other Upcoming events:
MALGBTIC Webinar Jan 19
Resume/identity theft prevention Workshop Feb 2
MCSJ Conference
MASERVIC Spring Workshops
MAMCD Conference
ACA Social 3/28/19 cosponsored with NECA, JHU, and ACCA in New Orleans

2. President-Elect's Report (Ajita)

- a. Ajita R. continues to work with the accountant for 501c 3 status. She was contacted by a representative in Ocean City to discuss potential conference location. Ajita R. will be reaching out to division leader's to see how she can best support in role.

3. Past-President's Report (Karol) (*via phone for report)

- a. Karol T. continues to work on slating positions for voting next year. Some individuals expressed interest at the conference. Could MCA identify individuals mentored that could potentially fill these positions (i.e. Emerging Leaders, Mentee's).
- b. Karol T. would like the board to think about co-sponsoring and bringing the Constructivist Institute to MCA. Training could be at the end of March as a

co sponsor, will not cost MCA. This training could assist with credibility, and quality of content we present to MCA. Members.

- c. Another possible connection is with Work keys, a workforce development initiative. Karol T. is asking the Board to consider this as well.
4. Treasurer (Shannon)- No report
5. Secretary (Janelle)
 - a. Janelle B. is working with Cathie E. and Ajita R. to solidify SOP for mid-year check ins.
6. Secretary-Elect (Missy W.)
 - a. Missy W. is working with membership committee to expand membership. She reached out to ACA to cross list individuals. Send Missy W. an email if you have ideas how to expand membership.
7. Member-at-Large's Report (vacant)
8. Executive Director (vacant)

MCA Standing Committees Conference Reports

- 1) Newsletter (Michelle S/Jazmone)
 - a. Next deadline is Jan 15th for Newsletter article submissions.
- 2) Public Relations/Social Media (Carolyn)- No report
- 3) Membership (Kerri)- No report
- 4) Advocacy (Janice)- No report
- 5) IT Webmaster (OPEN) Please use Lisa Oliver, Virtual Assistant if needed
- 6) Bylaws (Daniel)- No report
- 7) CE/Credentialing (Perri H.)- No report
- 8) Program Planning (Eunice/Marilyn R.) - No report
- 9) Emerging Leaders and Graduate Student (Don)
 - a. Don T. continues to meet with EL. He will check in with EL's in January to discuss some changes within the program.
- 10) Awards (Carol G.)
 - a. Carol G. is requesting more nominations for awards. A reminder email with the weblink will be resent in the first week of January to MCA members.
- 11) Registrar (Marilyn R.)- No report
- 12) Archives (vacant)- No report
- 13) Walden Doctoral Intern (Grace)
 - a. Grace A. has enjoyed working with MCSJ and Janelle for her doctoral internship. She wants to continue working with MCA.

MCA State Divisions **Division Updates**

17. MAMCD (Michelle C.)-No report
18. MACES (Sara P.)
 - a. MACES is scheduling a webinar in February focused on assessing Suicidal Risk. MACES is planning a conference in April, is partnering with 2 other divisions, and will finalize plans this weekend.
19. MASERVIC (Carol G.)

- a. MASERVIC had an event that had 6 attendees in November. Three webinars are being planned for the Spring and an in-person workshop will be held in April. Carol plans on distributing a survey to the MASERVIC members in the first week of January to elicit ideas for a logo and potential t-shirts.
- 20. MCDA (Ebony T.- Lucinda in lieu- No report
- 21. MAMCFC (Keesha Vines/Miranda Mixon)- No report
- 22. MALGBTIC (Lia/Sergio/ Perri)
 - a. MALGBTIC will co-host a webinar on January 19th on Interpersonal Aspects of LGBTQ Self-acceptance Dr. Marion. Flyers to come next week. MALGBTIC is working on website.
- 23. MCSJ (Don/ Chioma A.)
 - a. MCSJ is currently focused on preparing for our Inaugural Conference on **April 27, 2019**. We have all hand on deck now. MCSJ have sent out the **call for proposals** and hope that we get responses from people who are interested in sharing their Research as Poster or Educational Sessions. MCSJ are looking for Sponsors. MCSJ are encouraging Vendors to contact us- aware will give space to market institute or organization. If anyone has a link to sponsors, please let me know. Also, if anyone know of vendors who might be interested, please let me know. MCSJ also sent out our second Newsletter on December 1st.

Meeting called to end by Janelle and seconded by Missy at 8:05pm.

Future Board Meetings:

Jan 17 7:30pm-9pm via Online

Feb 21 7:30pm-9pm via Online

Mar 16 Face to Face meeting Laurel 1-4pm

Apr 11 7:30pm-9 pm via Online

May 16 7:30pm-9pm via Online

June Leadership Retreat--TBD
